

Graduate from a MEAC-Accredited or Pre-Accredited Program

Graduates of a MEAC-accredited or pre-accredited program must:

- A. Fulfill the General Education Requirements as stipulated by your program.
- B. Complete the General Application Form 100 and **all requirements** on Checklist Form 130.
- C. Submit Continuity of Care - Practical Experience Form 200 documenting five births with women for whom the applicant has provided primary care during at least five prenatal visits spanning at least two trimesters, the birth, the newborn exam, and two postpartum exams. Two of the five charts or MEAC Continuity of Care forms must be submitted with Form 200. NARM reserves the right to request additional charts.
- D. Submit Out-of-Hospital Birth Documentation Form 204 documenting functioning in the role of primary midwife or Primary Under Supervision for a minimum of ten births in home or other out-of-hospital settings in the last three years. (Effective January 1, 2016, all births documented on Form 204 must have occurred in the U.S./Canada.)
- E. Submit Document Verification Form 205b.
- F. Send a copy of one of the following below. Official documents sent to NARM directly from the school do not need to be notarized.
 - A final transcript with the school insignia, or
 - A letter from the administrator of the program on school letterhead noting that all graduation requirements have been met pending passing the NARM Examination.

The applicant is responsible for verifying a copy of the graduation certificate, diploma or final transcript have been sent to the NARM Applications Department prior to issuance of certificate.

- G. Pass the NARM Examination. (If you have already taken the NARM Examination as part of your state licensing process, you may submit evidence of having passed it, and you may subtract the examination fee you paid from the certification fees.)

Notes:

Clinical experience must span at least two years prior to submitting application.

MEAC graduates are expected to apply for NARM Certification within **three years of graduation**. If application for certification is made after this time, NARM will require documentation of ten primary births, 25 hours of continuing education, and five hours of peer review within the three years prior to the application submission. Form available upon request.

Applicants who graduated before the date their program was MEAC-accredited or pre-accredited must choose another educational category of application.

Checklist for Graduate of a MEAC Program, Form 130, page 1 of 2

Applicant's Name: _____ Last four digits of Social Security #: _____

Return this checklist along with the following:

- General Application Form 100 fully completed.
- Graduate of a MEAC Program application fee. All fees must be paid by credit card. You will receive an invoice by email with a direct link for credit card payment once your form has been received and logged in. Fees are no longer listed on this application, but they are detailed on our website here: narm.org/billing. Only applications with paid invoices will be sent forward for review. Application invoices not paid after 30 days will be suspended and the invoice canceled. Reactivation of an application requires an additional fee (see narm.org/billing) and can be requested by contacting the applications department at support@narm.org. You will then receive a new invoice for the original amount plus the reactivation fee.
 - If you have already passed the NARM CPM Written Examination as part of a state regulatory process, please note: when it was taken: _____ where it was taken: _____
- A copy of **current** legal photo identification—passport or driver's license.
- A copy of both sides of **current** Adult CPR **and** neonatal resuscitation certification. Both CPR and neonatal resuscitation require a hands-on skills evaluation by a certified instructor. NARM strongly encourages CPR be a Health Care Provider course.
- The completed Continuity of Care—Practical Experience Form 200.
- MEAC's Continuity of Care form OR two completed charts. The NARM Applications Department reserves the right to request verification (audit) any information submitted with their application, including charts of the COC clients. Charts submitted to NARM must contain only the client code. Names, addresses, social security numbers, or phone numbers of the client must be removed before submission.
- Documentation of successful completion of workshop, course, or module on cultural awareness must be included with this application. NARM will accept verification from the school, as evidenced either by the transcript or confirmed in the letter for early testing, that the student has completed a module on Cultural Awareness.
- A head and shoulders photo taken within the last six months with the applicant's signature on back.
- Birth Experience Background Form 102; must document at least two non-transport hospital births and five home births.
- The completed U.S. Out-of-Hospital Documentation Form 204. (Effective January 1, 2016, all births documented on Form 204 must have occurred in the U.S./Canada.)
- The completed Document Verification Form 205b.
- This completed Checklist Form 130.

Checklist for Graduate of a MEAC Program, Form 130, page 2 of 2

Applicant's Name: _____ Last four digits of Social Security #: _____

- A copy of one of the following below. Official documents sent to NARM directly from the school do not need to be notarized.
- A final transcript with the school insignia, or
 - A letter from the administrator of the program on school letterhead noting that all graduation requirements have been met pending passing the NARM Examination.
- Clinical documentation not listed above must be submitted directly to your program.

- The following information about that program:

Program Name: _____

Program Address, City, State and Zip Code: _____

Contact person name, phone and e-mail: _____

Program length in years/months: _____

Are you a graduate?

- Yes, date of graduation: _____
- No, graduation is pending the NARM Examination

Are you getting a midwifery degree or certification?

By submitting this application, you are giving NARM permission to submit your NARM Examination results directly to your MEAC Program.

When the application documents are all complete, mail the original (and keep a copy for your records) to:
NARM Applications
P.O. Box 420
Summertown, TN 38483

Applications mailed to other NARM offices will be returned.

Applicants who graduated before the date their program was MEAC-accredited or pre-accredited must choose another educational category of application.

Please allow at least two months from application submission to NARM Examination eligibility.

The Certified Professional Midwife certification will be issued after all requirements are met. Applicants may not use the CPM designation until certification has been awarded by NARM.